SKILL TEST

Hi,

Here is a Skill test that you will have to undergo.

To begin with, you are to save this document on the Desktop using the “**Save As**” option by renaming it with your First name.

Kindly type in your answers for the below scenario as part of the Skill test.

**Questions for the role of Assistant to General Manager:**

1. What are three tips you'd offer anyone who takes on a role that involves planning, making projections, and accountability for decisions?
2. According to you, what are the qualities a leader should have and why?
3. What is your solution in dealing with conflicts?
4. How would you construct a rocket stove mass heater? The explanation must be on what you understand and how engage you are with the project?
5. Can you learn and understand how to process green tea? Please explain to us in detail.
6. Assigned to lead a new project, outline the steps that you will take to get the project on track and moving? For example, if we want to construct a 20x20 feet bamboo house, can you outline the steps?
7. Nearly every year, we have what we call an active month. Throughout the month, we have marathon, football, basketball, and other games both indoor and outdoor. Then we have the last day where we wrap up with songs and skits along with a nice lunch. If you were to arrange this last day event from the start to the end, how will you do it? Please list them in detail.